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## 2024-2025 Charter School Year

Welcome to the Precision Gymnastics Family!

We are thrilled that you are enrolling your child(ren) in one or more of our preschool, academy, tumbling, homeschool or urban ninja classes. Precision Gymnastics prides itself on the quality of the service we provide. From the friendly office staff, to the fun and knowledgeable coaching staff...we aim to please.

We believe gymnastics is a wonderful sport that will build your child's strengths both physically and emotionally. Gymnastics provides a solid foundation of fine & gross motor skills, strength, flexibility, teamwork, confidence, and so much more.

Please read over the attached Charter School Policies & Guidelines. These were developed to simplify the process of signing up for classes, obtaining accurate purchase orders and maintaining open communication between Precision, our customers and our charter schools. These policies are in addition to the General Policies & Guidelines sheet you received when filling out a medical release form. All Charter School families must have a signed policy agreement on file. Should you have any questions or concerns, please do not hesitate to contact us.

Thank you for your understanding & cooperation.

We look forward to serving you and your child(ren).

Precision Gymnastics' Management  
909-483-8161



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Revised June 11, 2024

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## **CHARTER SCHOOL POLICIES & GUIDELINES:**

### **REGISTRATION FEE:**

This fee pays **secondary** insurance for your child to be out on our floor during class time and open workout. Our goal is to provide the best we can for your child and we feel our choice of insurance companies reflects this. Insurance is purchased for one year for your child, so we must charge this fee annually. Should you drop classes for a month (or more) and then return within 12 months of paying your original registration fee, you will not be required to pay a registration fee until the quarter containing your original 1 year anniversary date. This fee is **non-refundable** and **non-transferable**.

### **PURCHASE ORDERS (PO):**

- Purchase orders must be received and approved before your child will be allowed in class.
- It is the parent's responsibility to make sure Precision has an accurate PO at all times.
- If a PO runs out and we do not have a purchase order to continue, you will be required to pay for your child's class OR your child will be dropped from class until we receive a valid PO. Purchase orders may not exceed 1 month and must reflect the accurate dates being billed. (See attached PO Worksheet)
- Once we've received a PO for a particular class, we cannot change the class mid-month. You may choose to drop out of the class & only be charged for the days attended, but we cannot apply funds from the PO to another class. A new PO must be submitted/approved to change your class program or day. We will invoice for all PO's at the end of each month, once all classes have been completed.
- **The payment deadline for ALL families is the 27th of every month. All purchase orders for the upcoming month must be submitted to our office BEFORE the 27th. Otherwise, your card will be processed for the upcoming month's tuition until PO is received.**

### **PAYMENTS/CREDITS/REFUNDS:**

**Payment/PO is due at the time of sign-up. If you do not have a valid PO the day prior to your child's start date, you will be required to pay out of pocket to secure their spot. Once a PO is received, you will be refunded. All families are required to have a valid payment method on file at times.** Failure to do so will result in your child being dropped from the program.

If Precision is open during a day your charter school is closed, you are still responsible for payment of that day. For example: minor holidays or spring break... if we are open, there is still class. Your child's place in class is still being held & you will be charged for this day. If your charter school will not include this in a PO you are responsible for the payment. We will invoice for all PO's once the month has ended. If your charter school is unable to pay a PO for any reason, Precision will contact the parent directly for payment.

### **CLASS ENROLLMENT:**

Precision Gymnastics wants your child to have a safe, fun and educational experience while you are with us. In order to accomplish this, we have to be able to regulate class size. If you find that you are going to have to drop classes either permanently or temporarily, you must notify **the front desk** in advance. Failure to do so will result in you being responsible for tuition until we are notified that your child is dropping class. Keeping up-to-date records is difficult without knowing what your intentions are. Help us help you by maintaining class size integrity.



## **CHARTER SCHOOL POLICY ACCEPTANCE:**

**Please initial and sign below indicating you have read and understand all Charter School policies:**

\_\_\_\_\_ I understand that payment/PO is due at the time of sign-up. No exceptions.

\_\_\_\_\_ I understand that if PO is not received the day prior to my child's initial start date, my card on file will be charged.

\_\_\_\_\_ I understand a new PO must be submitted/approved to change class program or class day.

\_\_\_\_\_ I understand that I must have a valid payment method stored on my account (parent portal) at all times.

\_\_\_\_\_ I understand that I will be responsible for class tuition until I notify the front desk of my plan to drop class.

\_\_\_\_\_ I understand that my card on file will be charged on the 27th of every month (for the upcoming month) if I do not have a valid PO on file at that time.

\_\_\_\_\_ I understand it is my responsibility to request purchase orders from my Charter School.

\_\_\_\_\_ I understand it is my responsibility to check that purchase orders have been submitted to Precision Gymnastics.

***I have read and understand the Charter Policies and Guidelines for Precision Gymnastics.***

Student Name (please print): \_\_\_\_\_

Printed name of Parent/Guardian: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:** Staff member (print name): \_\_\_\_\_ Date received: \_\_\_\_\_ Noted account: \_\_\_\_\_



# Charter School Price Sheet

2024-2025

<b>Class</b>	<b>Daily Price</b>	<b>2<sup>nd</sup> Day Price</b>
Twinkling Stars <i>(ages walking to 3)</i>	\$19.00	\$15.00
Tiny Stars <i>(ages 3-4)</i>	\$25.00	\$20.00
Kinder Stars <i>(age 5)</i>	\$25.00	\$20.00
Red Star Girls <i>(girls ages 6 and up)</i>	\$29.00	\$21.00
White Stars <i>(intermediate girls 6 and up)</i>	\$29.00	\$21.00
Blue Stars (weekly) <i>(advanced girls)</i>	\$39.00	\$29.00
Tumbling <i>(elem., sr., adv.)</i>	\$29.00	\$21.00
Urban Ninja Class <i>(Beginning/Intermediate/Advanced)</i>	\$29.00	\$21.00
	\$29.00	\$21.00

No sibling discounts on class tuition.

Please use the attached worksheet or see the office for assistance calculating 1<sup>st</sup>/2<sup>nd</sup> day pricing or for any additional questions.



# Purchase Order Class Worksheet

Child's Name: \_\_\_\_\_

Charter School: \_\_\_\_\_

## August 2024

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## August 2024

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

## September 2024

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## September 2024

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

## October 2024

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## October 2024

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

\*10/31 closed after 1pm

## November 2024

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## November 2024

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

  = Gym Closed (no classes)



# Purchase Order Class Worksheet

Child's Name: \_\_\_\_\_

Charter School: \_\_\_\_\_

## December 2024

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### December 2024

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Total due for this PO: \$ \_\_\_\_\_

## January 2025

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### January 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Total due for this PO: \$ \_\_\_\_\_

## February 2025

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### February 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Total due for this PO: \$ \_\_\_\_\_

## March 2025

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### March 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Total due for this PO: \$ \_\_\_\_\_

■ = Gym Closed (no classes)



# Purchase Order Class Worksheet

Child's Name: \_\_\_\_\_

Charter School: \_\_\_\_\_

## April 2025

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### April 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

## May 2025

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### May 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

## June 2025

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### June 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

## July 2025

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### July 2025

Class enrolled in: \_\_\_\_\_

Day of the week: \_\_\_\_\_ at \_\_\_\_\_ am/pm

Cost of class per day: \$ \_\_\_\_\_

Dates: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_ |

Total due for this PO: \$ \_\_\_\_\_

 = Gym Closed (no classes)