

Precision Gymnastics, Inc.

General Policies and Guidelines

REGISTRATION FEE:

This fee pays secondary insurance for your child to be out on our floor during class time and open workout. Our goal is to provide the best we can for your child, and we feel our choice of insurance companies reflects this. Insurance is purchased for one year for your child, so we must charge this fee annually. Should you drop classes for a month (or more) and then return within 12 months of paying your original registration fee, you will not be required to pay a registration fee until the quarter containing your original 1-year anniversary date. This fee, however, is not refundable.

CLASSES:

Precision Gymnastics wants your child to have a safe, fun, and educational experience while you are with us. To accomplish this, we must be able to regulate class size. If you find that you are going to have to drop classes either permanently or temporarily, you must notify the front desk in advance. Failure to do so will result in your being responsible for tuition until we are notified that your child is dropping class. Keeping up-to-date records is difficult without knowing what your intentions are. Help us help you by maintaining class size integrity.

All Preschool parents/athletes will enter in the door closest to the preschool room. Just South of our main entrance.

All other athletes will enter in the back door closest to our back room, on the West side of our building.

All students will exit through the front door/main entrance (on the East side of the building).

Coaches/staff will release students to their parent/guardian at the end of class.

****WE DO NOT ALLOW STUDENTS TO WALK INTO THE PARKING LOT WITHOUT A PARENT/GUARDIAN. Please park in a designated parking spot and exit your vehicle to pick up your athlete.****

PAYMENTS/CREDITS/REFUNDS:

Payment is due at time of sign-up for all classes, no exceptions. When you sign up, you are agreeing to our automatic billing/payment. If your payment is not able to be processed, your child will be dropped from class. When you pay, we are reserving your child's spot in class, therefore we cannot give refunds. If you want to drop your child from class, you must notify us at least 2 weeks before payments are due in order for us to cancel your payment in a timely manner. We do offer "Vacation Credit" for Team, 1 week per calendar year. For Session families, 1 week during the summer months (June/July/August). In order to receive Vacation Credit, the time off must be 7 consecutive days (Sun – Sat) and the office must be notified before the month starts. No credits will be issued after a session/month has been billed.

LATE FEES & DECLINED PAYMENTS:

There is a \$20.00 fee for every declined payment processed via automatic billing. If payment is not processed and received by the due date every month (late), your account will automatically acquire this fee. This also applies for re-enrollment after being dropped for non-payment. No exceptions. Please have funds readily available by the 27th of every month.

POLICY FOR PARENT PARTICIPATION CLASSES (TWINKLING STARS):

As required by our insurance carriers, only 1 adult participant is allowed on the floor with their child. This policy is for all parent participation classes (Twinkling Stars). Because safety is always the foremost consideration, our insurance and liability policies allow only (1) one parent/guardian on the gym floor at any time. All other spectators, siblings, family, and friends are not allowed on the gym floor or any equipment. There will be no exceptions made.

ON TIME FOR CLASS:

It is necessary that you arrive on time for class. The first part of class prepares your body for the rest of your time here. This prevents injuries. If you can't make your class on time, you may lose the opportunity to participate in your scheduled class and forfeit your paid lesson. Any arrivals after 15 minutes from the start of the class time will not be permitted to participate.

WATCHING YOUR CHILD:

We encourage all our parents to stay and watch class. You are not required to do so. If you do stay however, please remember you are not allowed in the gym area or on the bleachers. This is a distraction for all the gymnasts and coaches and is not safe. If you need to get a message to your child, let the front desk know and we will handle that for you. Parents of children in the Tots' area need to follow the coaches' instructions as to where you will be during class.

SIBLINGS & "BABY WEARING":

Children not enrolled in class are not allowed out on the floor or on equipment at any time, nor are they allowed to be outside in the parking lot or in front of the building without parental supervision. Children enrolled in class are allowed on the floor only during their class time. Any parents/guardians in the gym to spectate classes or participate in the Twinkling Stars class are not permitted to WEAR a younger child in a wrap or harness. No exceptions.

PICKING UP YOUR ATHLETE:

If you leave the premises during your child's class time, please return on time to pick him/her up. If you are late picking up your child, a babysitting fee will be applied to your account. Being late upsets and worries your child. Children are not allowed to wait outside to be picked up.

PRIVATE CLASSES:

We do not offer private lessons.

RETURNED CHECKS:

There is a \$20.00 fee for returned/refused items. Returned/refused items can be redeemed through your Parent Portal. If you advise us in advance that an item (for whatever reason) is going to be returned, we may be able to make other arrangements with you. Please see the front desk.

HOLIDAYS:

We are closed on some holidays; please call the gym to confirm (909-483-8161).

PHOTOGRAPHY:

Precision Gymnastics has my permission to photograph my child as necessary.

MAKE-UP CLASSES:

Due to limited class availability, we are not always able to offer make-up classes. Please be sure your child attends his/her regularly scheduled class time. Currently we allow 1 make up class per session/month and this is based on availability. Make-ups must be scheduled and completed within 30 days of the absence. Please remember we offer makeups as a courtesy and cannot guarantee their availability.

EXTENDED ABSENCE:

If you are unable to attend class for 2 weeks or more due to medical problem, we drop your student and issue an account credit. (Doctor's note is required). You must let us know immediately in order to accommodate this request. Your doctor's note must specify which date(s) your child will be missing in order for us to accommodate your request. Should the absence extend longer than 2 weeks and you wish to keep your child enrolled, no further credits beyond the 2 weeks will be given.

FOOD:

No food or drink of any kind (except water) is allowed out in the gym area. There is to be no gum in the gym.

CHARTER SCHOOL PARENTS ONLY:

I understand my Charter School's billing practices as they apply to Precision Gymnastics and understand that if my Charter School refuses to pay (for any reason) my child(ren)'s tuition, I am responsible for said tuition. I further agree that if I/we drop classes, it is my responsibility to advise Precision Gymnastics immediately and am financially responsible for any/all classes held prior to notification of drop/withdrawal from program. I also understand that if a purchase order is not received by the 26th of every month, I will be responsible for payment on the 27th. Once a purchase order is received, a refund will be issued. All Charter School families are required to have a stored payment method on file at all times in order to maintain enrollment in our program. No exceptions.

LOST AND FOUND:

Jewelry, money, and electronics will be kept at the front desk. Clothing/shoes/bags/etc. are held for approximately 2 months and then donated to a local charity group. Any money found is kept 2 months and then donated to the IVGA Booster Club.

24-HOUR VIDEO/AUDIO RECORDING:

Precision uses cameras for security which record video and audio. While on our premises, you are consenting to video and audio recordings of you, your children/your family/guests. These recordings are for the sole use of Precision management and not made available to anyone outside our organization.

DRESS CODE:

We are a family-oriented facility. You must remember as a participant or the parent of a participant there are young, impressionable children in the gym, and it is everyone's responsibility to ensure that we set a proper example.

Athletes must always abide by Precision Gymnastics dress code. Precision Gymnastics reserves the right to refuse service if dress code is violated. Acceptable dress for athletes in preschool and academy programs is: one-piece leotard or shorts and T-shirt tucked in. Hair must be pulled back and out of one's face. Long or dangling earrings or jewelry is not allowed. Facial piercing, hats, visors, sweatbands, or head coverings of any type are not allowed. Bare feet or gymnastics' shoes (approved by Precision Management) are acceptable. Exception: Participants in tumbling & urban ninja classes are allowed to wear tennis shoes on the floor only. Shoes must be removed when participating on any trampoline, tumble track device. Socks or tights (that cover feet) are not allowed. Clothing, jewelry, or accessories that are determined by Precision Gymnastics administration to represent or support a gang or gang lifestyle are not allowed. Clothing that is excessively revealing is not allowed. This includes overly tight clothing, bare midriffs/tummies, backless outfits, plunging necklines, tube tops, see through attire and beachwear. Undergarments must be worn at all times. Clothing that advertises and /or promotes alcohol, tobacco, drugs, and sexual activity or suggests obscenity or anti-social behavior is not allowed. Derogatory messages, symbols, or messages, which disparage any individual or set of individuals, are not allowed. Please refrain from using body lotion or hair preparations prior to coming to class.